

DUVVURU RAMANAMMA WOMEN'S COLLEGE (AUTONOMOUS)

Re-Accredited by NAAC with 'A' Grade
Recognized by UGC as 'College with Potential for Excellence
GUDUR, SPSR NELLORE (Dt.) A.P. 524101

e-mail: drwcollege_gdr@yahoo.com

website: www.drwcollege.org



A.Q.A.R.
2017-2018



Submitted
to

The Director

**NATIONAL ASSESMENT AND ACCREDITATION COUNCIL
BANGALORE**

Duvvuru Ramanamma Women's College

(AUTONOMOUS)

Re-accredited by NAAC with 'A' Grade
Recognized by UGC as 'College with Potential for Excellence'
GUDUR-524101- S.P.S.R. Nellore Dist.

From
Dr.V. Bharatha Lakshmi
M.Com., Ph.D.,
Principal FAC



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Date: 19/10/18

To
The Director
National Assessment and Accreditation Council
BANGALORE.

Sir,

Sub: DRW College, Gudur, Nellore DT. A.P. –Sending Soft Copy of
AQAR Report for the year 2017-18.

I am herewith submitting the Soft copy of Annual Quality Assurance Report (AQAR)
of our college for the year 2017-18 through e-mail capuaqar@gamil.com. Our Track ID
No.APCOGN10849, dt.6.08.2014.

Kindly acknowledge the same.

Thanking you,

Yours faithfully,

v. | *Bharatha Lakshmi*
PRINCIPAL
PRINCIPAL
D.R.W. COLLEGE
Autonomous
Gudur, S.P.S.R. Nellore District

DUVVURU RAMANAMMA WOMEN'S COLLEGE

[AUTONOMOUS]

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GUDUR, SPSR NELLORE (Dt.) A.P. 524101

The Annual Quality Assurance Report (AQAR) of the IQAC 2017- 2018

Part – A

I. Details of the Institution

1.1 Name of the Institution	DUVVURU RAMANAMMA WOMEN'S COLLEGE
1.2 Address Line 1	Z.P. High School Road
Address Line 2	-----
City/Town	GUDUR ,S.P.S.R.Nellore District
State	Andhra Pradesh
Pin Code	524101
Institution e-mail address	drwcollege_gdr@yahoo.com
Contact Nos.	08624 – 251296 08624 - 221480
Name of the Head of the Institution	Dr.D.Revathi Devi upto Dec 2017 Dr.V.Bharatha Lakshmi From Jan 2018
Tel. No. with STD Code:	08624 - 221480
Mobile:	98486 47433 77804 93602
Name of the IQAC Co-ordinator:	Dr.M.Bhavani

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID

1.4 NAAC Executive Committee No. &Date

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺⁺	Institutional score 82.05	2004	2009
2	2 nd Cycle	A	CGPA – 3.14	2010	2015
3	3 rd Cycle	A	CGPA – 3.31	2015	30.4.2020
4	4 th Cycle	---	---	---	---

1.7 Date of Establishment of IQAC :

1.8 AQAR for the year

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

✓ AQAR 2015 – 2016 Submitted to NAAC on 28.10.2016

✓ AQAR 2016 – 2017 Submitted to NAAC on 18.11.2017

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

AICTE

Type of Institution	Co-education	<input type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input checked="" type="checkbox"/>
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>
Financial Status	Grant-in-aid	<input type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing	<input checked="" type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>		

1.11 Type of Faculty / Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (PhysEdu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input checked="" type="checkbox"/>		
Others (Specify)	<input type="text" value="M.C.A."/>								

1.12 Name of the Affiliating University

VikramaSimhapuriUniversity ,
S.P.S.R.NelloreDt.A.P.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University

UGC

University with Potential for Excellence	<input type="checkbox"/>	UGC-CPE	<input checked="" type="checkbox"/>
DST Star Scheme	<input type="checkbox"/>	UGC-CE	<input type="checkbox"/>
UGC-Special Assistance Programme	<input type="checkbox"/>	DST-FIST	<input type="checkbox"/>
UGC-Innovative PG programmes	<input type="text" value="2"/>	Any other	<input type="checkbox"/>
UGC-COP Programmes	<input type="checkbox"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="5"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="4"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="2"/>
2.5 No. of Alumni	<input type="text" value="2"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="18"/>
2.10 No. of IQAC meetings held	<input type="text" value="4 per year"/>

2.11 No. of meetings with various stakeholders: Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

S.No.	EVENT	THEME	DATE
1	National Workshop Organized by IQAC	Desktop Publishing	30.06.2017 to 07.07.2017

2	Workshop Organized by Department of Computer Science	3D Animation	09.10.2017
3	National Workshop Organized by Department of Library Sciences	Utilization of e-resources and Networking of Libraries	30.10.2017 to 04.11.2017
4	National Workshop Organized by Department of Physics	Scientific Instrumentation	13.03.2018 to 19.03.2018
5	National Seminar Organized by Department of Commerce & Computer Science	Cloud Computing and Big Data	27.03.2018 to 28.03.2018

2.14 Significant Activities and contributions made by IQAC

- Organized periodical meetings with all stakeholders.
- Provided information on various quality parameters of higher education.
- Conducted all the curricular and Co-curricular activities as per the plan of action chalked out at the beginning of the year by I.Q.A.C.
- Conducted Academic audit with academic peers.
- Organised faculty development programmes.
- Organised student benefit programmes like, educational tours, study projects, industrial visits.
- Monitoring Jawahar Knowledge Centre activities and Campus placements.
- Conducted number of Extension activities.
- Documented various programmes done by the institution.

2.15 Plan of Action by IQAC/Outcome

The College is always trying to introduce some innovative methods in education to fulfil the needs of the present student community. Hence the following is the plan of action chalked out by the IQAC in the beginning of the academic year 2017-2018 towards quality enhancement and the outcome achieved by the end of the year

(Academic calendar enclosed) **Enclosure – I**

Plan of Action	Achievements
<p>➤ Implementation of Autonomous System in U.G.and P.G.level.</p> <p>➤ To Undertake more number of community oriented programmes and extension activities.</p>	<p>➤ Conducted the meetings of Governing Body, Academic Council and Board of studies of different subjects.</p> <p>➤ Conducted the meeting of Finance committee and sent the Budget estimations to the UGC for the year 2017-2018.</p> <p>➤ Conducted the Semester end examinations as per schedule and released the results within the stipulated time for three years Degree and Two years P.G. Courses.</p> <p>➤ CBCS Semester system in I, II, III, IV V & VI semesters were reviewed and proper changes were implemented according to the needs of the day.</p> <p>➤ Continued U.G.C Innovative Programmes – M.A Corporate Telugu & M.Sc. Human Nutrition and Nutraceutical Chemistry as interdisciplinary courses.</p> <p>➤ Mega Aids awareness campaign, Micro survey in surrounding slum areas were conducted. On National Voters day rally was conducted to create awareness on the importance of Voting. Social and Science Club was established to create awareness on different social evils to different sectors of society and conducted. With collaboration of N.G.O. world vision different activities Were organized</p>

<p>To maintain Full fledged Research Centre</p> <ul style="list-style-type: none"> ➤ To Improving ICT based on Teaching and learning methods. ➤ To Enhance Student Support Services ➤ Established and and maintained Green House and Fish pond to protect the eco balance ➤ To Intensify the activities for Women Empowerment. ➤ To Strengthen the activities of career counselling cell and create more opportunities for campus selections. 	<p>and purchased major equipment</p> <ul style="list-style-type: none"> ➤ Introduced number of ICT based courses to promote global competencies among the students. ➤ As per the suggestions of the Staff Council, Creative measures were initiated to improve efficiency in teaching learning process. ➤ Free Coaching for competitive examinations like LIC, Bank, group II & IV services were Conducted. Free ICet and P.G.Cet Coaching camps were conducted ➤ Developed Botanical garden and Fish pond through Eco Club. ➤ Orientation programme arranged on Human Trafficking by vasantha Lakshmi charitable Trust, Nellore. ➤ Pink Ribbon rally to give awareness on Cancer to women. ➤ Conducted Campus selections by TCS, MAS Akshaya fabrics Private limited , Skill development Programmes were conducted by JKC ➤ Remedial coaching classes were conducted to educationally backward students. ➤ Conducted more No. Of Guest Lectures to enhance the knowledge of the students. ➤ Conducted and participated in V.S. University intercollegiate women tournaments and achieved Championship. ➤ AASARA Club was formed to help the
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<ul style="list-style-type: none"> ➤ To Improve Infrastructural facilities in Laboratories and Library, Class rooms and Hostel ➤ Publication of research articles and papers 	<p>needy people.</p> <ul style="list-style-type: none"> ➤ Desks, Plank chairs, cc cameras, public address System, Aadhar linked up Biometric machines was installed. Providing Wheel Chair facility to handicapped students. ➤ 48 Research articles were published in National ,International and ISBN Books
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2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body Academic council

Provide the details of the action taken

IQAC Submitted its action plan to the Governing body. The IQAC plan of action was discussed in the governing body and approved for proper implementation.

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	---	---	---	---
PG	7	---	7	---
UG	13	09	---
PG Diploma	---	---	---	---
Advanced Diploma	---	---	---	---
Diploma	03 Beauty Care Food Technology Reprography	---	---	---
Certificate	12	---	-	-
Others	---	---	---	---
Total	35	16	-

Interdisciplinary	---	---	---	---
Innovative	2	---	---	---

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes

Pattern	Number of programmes	
Semester	U.G – 13	P.G - 7
Annual	----	

1.3 Feedback from stakeholders Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools

*** Analysis of the feedback – Enclosure - II**

1.4. Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- The curriculum and syllabus in Degree I, II, III, IV, V & VI Semesters was reviewed and proper changes were implemented according to the implementation of CBCS of state policy .
- Introduced Foundation course in value education as ‘Human Values and Professional Ethics’ in IV Semester. Environmental studies paper was introduced in I degree Ist semester
- Introduced ‘General Mathematics and Reasoning abilities – 1’ in Semester II. The Syllabus was revised in the B.O.S Meetings of respective subjects and approved by the Academic council.

1.5. Any new Department/Centre introduced during the year. If yes, give details.

Yes

Introduced foundation course in Human values and professional ethics in IV Semester

➤ Introduced ‘General Mathematics and Reasoning abilities – 1’ in Semester II.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
65	55	10	---	---

2.2 No. of permanent faculty with Ph.D. 10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty --- 5 ---

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars	5	70	---
Presented papers	5	20	---
Resource Persons	-		3

2.6. Innovative processes adopted by the institution in Teaching and Learning:

- The curriculum and syllabus is designed according to the latest advancements in the respective subjects. This has been possible due to the Autonomous System
- Integrated Information and Communication Technology (ICT) in the curriculum for equipping the students to compete in the global employment markets.
- The College also offers need based job oriented courses, which helped student community to face the global competence.
- Conducting student centric activities like seminars, educational tours, field visits, study projects etc.

2.7 Total No. of actual teaching days during this academic year 201

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

De-coding, Double valuation for P.G. Students, Instant examination, Online Practical examination in English for U.G. Students

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

65

02

2.10 Average percentage of attendance of students

95 %

2.11 Course/Programme wise distribution of pass percentage : 2017 – 2018

U.G. RESULTS

VI SEMSTER APRIL 2018

Group	Appeared	Passed	Pass%
B.A	13	08	62
B.Com(G)	16	12	75
B.Com(C.A)	46	46	100
C.P.Z	03	03	100
B.Z.C	22	20	91
B.B.C	19	14	74
M.P.C	13	09	69
M.C.S	67	67	100
M.P.E	15	14	93

P.G. RESULTS

Branch	No. of Students Appeared	No. Students Passed	Pass Percentage
M.Sc., (Mathematics)	13	13	100
M.Sc., (Physics)	14	14	100
M.Sc., (Chemistry)	09	09	100
M.A(Cor. Telugu)	06	06	100
M.Sc., (HNNC)	08	08	100
M.C.A	17	17	100
M.B.A	55	53	96.36

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Facilitating the faculty to use the ICT tools
- Encouraging the faculty to participate in professional development programmes
- Conducting Internal and External Academic audit.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	05
Orientation programmes	02
Faculty exchange programme	08
Staff training conducted by the university	01
Staff training conducted by other institutions	03
Summer / Winter schools, Workshops, etc.	60
Others (Seminars & International Symposium)	20

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	24	5	Nil	14
Technical Staff	2	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Constitution of Research Committee
- Enrichment of research centre with Equipment
- Motivated the teachers towards academic development
- Guided the faculty to send the proposal for UGC Minor and Major projects.
- Encouraged to attend National and International seminars and workshops to enhance research culture
- New faculty members are encouraged to register for M.Phil / Ph.D
- Promoting college level research projects
- Involving students in study projects

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	1	---	---
Outlay in Rs. Lakhs	---	1,70,000	---	---

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	4	04
Non-Peer Review Journals	-	-	36
e-Journals	-	-	-
Conference proceedings		-	2

S.No.	Name of the Staff	Department	Paper Publication	Month & Year
1	Dr.V.Bharathalakshmi	Commerce	“Awareness on Water Conservation : Save water Save life” in Emerging Sciences and Social Dimensions in Indian Society, Crescent Publishing Corporation, New Delhi, ISBN 978-81-8342-424-0, Pp.13-26.	March 2017
2	Dr.V.Bharathalakshmi & A.Penchalamma	Commerce	“Domestic Violence against Women in India” in Emerging Sciences and Social Dimensions in Indian Society, Crescent Publishing Corporation, New Delhi, ISBN 978-81-8342-424-0, Pp.158-164.	March 2017
3	Dr.V.Bharathalakshmi & S.Jayalakshmi	Commerce	“Social Awareness on Food Wastage – Prevention and Reduction” in Emerging Sciences and Social Dimensions in Indian Society, Crescent Publishing Corporation, New Delhi, ISBN 978-81-8342-424-0, Pp.181-188	March 2017
4	Dr.C.Vijayakala	Physical Education	“Knowledge and Awareness on Blood Donation : Save a Life” in	March 2017

			Emerging Sciences & Social Sciences in Indian Society, Crescent Publishing Corporation, ISBN 978-81-8342-424-0, Pp.27-34.	
5	Dr.C.Vijayakala & T.Rajesh	Physical Education	“ Eradication of Cibercrimes ” in Emerging Sciences & Social Sciences in Indian Society, Crescent Publishing Corporation, ISBN 978-81-8342-424-0, Pp.165-171.	March 2017
6	Dr.C.Vijayakala & Sk.Haseena	Physical Education	“ Women Living with HIV/Aids : An Overview ” in Emerging Sciences & Social Sciences in Indian Society, Crescent Publishing Corporation, ISBN 978-81-8342-424-0, Pp.215-226.	March 2017
7	Dr.B.Yasoda	Physics	“ Social Responsibilities of Citizen According to Vedic Pramana ” in Emerging and Social Dimensions in Indian Society, Crescent Publishing Corporation, New Delhi, ISBN No. 978-81-8342-424-0, Pp.35-42.	March 2017
8	Dr.M.Bhavani	Zoology	“ A Noval Herbal Formulation for Thrombocytosis ” in International Journal of Engineering Technology Science and Research, IJESR, ISSN 2394-3386, Vol.4, Issue 7, Pp.912-914. (shared with 2 others), dated 14-7-2017	July 2017
9	Dr.M.Bhavani & M.Sumathi	Zoology	“ Positive and Negative Effects of Single Parenting ” in Emerging Sciences and Social Dimensions in Indian Society, Crescent Publishing Corporation, New Delhi, ISBN 978-81-8342-424-0, Pp.238-251	March 2017
10	Dr.M.Bhavani & R.Bhargavi	Zoology	“ An Overview of the Impacts of the Mining Industry in Sydapuram Mandal (Andhra Pradesh) ” in Emerging Sciences and Social Dimensions in Indian Society, ISBN 978-81-8342-424-0, Pp.138-144	March 2017
11	Dr.M.Bhavani	Zoology	“ The wider economic and social costs of obesity : A discussion of the non-health impacts of obesity ” in Emerging Sciences and Social Dimensions in Indian Society, Crescent Publishing Corporation, New Delhi, ISBN 978-81-8342-424-0, Pp.63-81	March 2017
12	Dr.P.Kamalasayi	Hindi	“ Protection of Women from Domestic Violence ” in Emerging Sciences and social dimensions in	March 2017

			Indian Society, 2017, CRESCENT Publishing Corporation, New Delhi, ISBN 978-81-8342-424-0. Pp.49-54.	
13	Dr.P.Kamalasayi & S.Mamatha	Hindi	“ Environment and Gender Issues ” in Emerging Sciences and social dimensions in Indian Society, 2017, CRESCENT Publishing Corporation, New Delhi, ISBN 978-81-8342-424-0. Pp.232-237.	March 2017
14	Dr.P.Anuradha	Library Science	“ Library and Information Centres: Concept and Role in Society ” in Emerging Sciences & Social Sciences in Indian Society, Crescent Publishing Corporation, ISBN 978-81-8342-424-0, Pp.82-93.	March 2017
15	Dr.P.Anuradha	Library Science International Conference Proceedings	Emergence of Digital Library services in academic Libraries: Opportunities and challenges; In Libraries beyond borders: innovative trends, issues and challenges in knowledge dissemination (ICLBB-2017); CMC,Vellore, Tamilnadu,18-19 August 2017, Pp 315-318. ISBN: 978-93-81992-38-8.	August 2017
16	Dr.P.Anuradha	Library Science International Conference proceedings	Understanding new requirements for Library Professionals in Digital Era: A Study; Library Technologies, Services & Resources: Current Global trends. Jaipura Institute of management, Noida . 15-16September 2017, ISBN: 978-93-86724-07-6.	September 2017
17	Dr.P.Anuradha	Library Science Indian Journal	Impact of Information and Communication Technology on College Library services towards smart Librarianship. In Journal of Library & Information Technology.Vol.6.No.1. June 2017.Pp.14-18., ISSN no: 2278-3482.	June 2017
18	Dr.P.Anuradha	Library Science Indian Journal	Impact of digital technologies on academic libraries: Challenges and Opportunities. In IP Indian Journal of Library Science and Information Technology, Vol.2.No.2, July –December 2017. Pp.46-50. ISSN: 2456-9623	December 2017

19	Dr.P.Anuradha	National Seminar	Impact of Open access on Academic Libraries to promote Scholarly Communication. <i>In</i> Proceedings of UGC Sponsored National Level Conference on Open Access Resources for Academic Community (OARAC-2017) ; Tirupattur, Vellore, Tamil Nadu, 21-22, September 2017, Pp.190-193, and ISBN: 978-93-85283-82-6.	September 2017
20	Dr.P.Anuradha	Library Science	The role of Academic Library in Promoting Learning Skills through E-Learning. In Re-envisaging knowledge Resource centres. Ess Ess Publications: NewDelhi, 2018, Pp.241-257, ISBN: 978-81-936074-8-0.	March 2018
21	Dr.P.Anuradha	Library Science	“ Matrubhasha Pradhanyata-Abhivrudhhi Charyalu ” In ICSSR-Sponsored National Seminar proceedings 22-23 February 2018. Pp.104-105. ISBN No:978-81-927315-7-5	February 2018
22	Dr.P.Anuradha	Library Science	Marketing and promotion of Library and Information resources and services in academic libraries in the Digital era: In Services Marketing in emerging Global Economy by Dr.Durga Rao.Scholar Link.com; Chennai, 2018, ISBN : 978-1-948230-9604 , Pp158-165	February 2018
23	Dr.K.Eswaramma	Telugu	“ Child Labour in India ” in Emerging Sciences & Social Sciences in Indian Society, Crescent Publishing Corporation, ISBN 978-81-8342-424-0, Pp.94-103.	March 2017
24	Dr.K.Eswaramma	Telugu	“ Devadasi Women ” in Human Rights: Trends, Issues & Challenges in the Present Scenario, Veda Publications, Vijayawada, ISBN No. 978-81-933199-6-3, Pp.69-73. January 2017.	January 2017
25	Dr.K.Eswaramma	Telugu	“ Status of Tribal Women and Contemporary Women Development Programmes in India ” in (Special Issue) Tribal Development – Problem and Solution, Gurukul International Multidisciplinary Research Journal, with International Impact Factor : 2.254, ISSN No. 2394-8426, Pp.32-36.	June 2017

26	Dr.K.Eswaramma	Telugu	“Antharjalamlloo Telugu Kavitha Kusumalu” in Antharjalamlloo Telugu Sahithi Sourabham, ISBN No. 978-81-933256-2-9, Pp.240-245.	June 2017
27	Dr.K.Eswaramma	Telugu	Sthreevada Sahithyamloo Anichivatha Parivarthan” in Vividha Bhasha Sahithyalu – Samskruthika Parivarthana, ISBN No.2456-4702, Pp.	August 2017
28	Dr.K.Eswaramma	Telugu	“Stress Management - Remedies” in Stress Management, Pp.38-43, ISBN 2394-5303.	June 2017
29	Dr.K.Eswaramma	Telugu	“Janapada Sahithyamloo Prathibimbinche Pracheena Samskruthi” in Janapadam, ISBN No.979-81-931489-8-5, Pp.97-100.	December 2017
30	Ch.Lalitha Kumari	Zoology	“Anemia is the most Common Nutritional Deficiency Disorder” in Emerging Sciences & Social Sciences in Indian Society, Crescent Publishing Corporation, ISBN 978-81-8342-424-0, Pp.104-109.	March 2017
31	B.Sailaja	Chemistry	“Rights of Scheduled Castes and Scheduled Tribes” in Human Rights : Trends, Issues & Challenges in the Present Scenario, Veda Publications, Vijayawada, ISBN 978-81-933199-6-3. Pp.166-168.	June 2017
32	B.Sailaja	Chemistry	“Traditional Knowledge and Conservation of Biodiversity For Sustainable Livelihoods by Tribal Communities” in (Special Issue) Tribal Development – Problem and Solution, Gurukul International Multidisciplinary Research Journal, with International Impact Factor : 2.254, Raut Publications, Nanded, ISSN No. 2394-8426, Pp.1-6.	June 2017
33	Dr.D.Revathi Devi	English	“Spiritual Quotient for Social Development” in Emerging Sciences and Social Dimensions in Indian Society, Crescent Publishing Corporation, New Delhi, ISBN 978-81-8342-424-0, Pp.7-12.	March 2017
34	Dr.D.Revathi Devi & K.Hepsiba	English	“Impact of Smart phones on Society” in Emerging Sciences & Social Sciences in Indian Society, Crescent Publishing Corporation, New Delhi, ISBN 978-81-8342-424-0, Pp.198-205	March 2017
35	Dr.D.Revathi Devi &	English	“Gender Indicators and Gender	March 2017

	K.Mydhili		Equity ” in Emerging Sciences & Social Sciences in Indian Society, Crescent Publishing Corporation, ISBN 978-81-8342-424-0, Pp.295-299.	
36	Dr.M.Swarupa Rani & Ch.Kavitha	Economics	“Role of RBI in Indian Economic Development” in Emerging Sciences & Social Sciences in Indian Society, Crescent Publishing Corporation, New Delhi, Pp.145-148. ISBN 978-81-8342-424-0,	March 2017
37	Dr.M.Swarupa Rani	Economics	Role of Government in Economic Development” in Emerging Sciences & Social Sciences in Indian Society, Crescent Publishing Corporation, ISBN 978-81-8342-424-0, Pp.1-6	March 2017
38	Dr.M.Swarupa Rani & D.Sujana	Economics	“Performance of Msme Sector in Andhra Pradesh during the Era of Globalization” in Engineering Sciences & Social Sciences in Indian Society, Pp.172-180. ISBN 978-81-8342-424-0,	March 2017
39	Dr.T.Radhalakshmi,	Chemistry	“Social Awareness in Classroom” in Emerging Sciences and Social Dimensions in Indian Society, Crescent Publishing Corporation, New Delhi, ISBN 978-81-8342-424-0, Pp.43-48.	March 2017
40	Dr.T.Radhalakshmi & G.Prasanthi	Chemistry	“Chemical Composition and Biological Activities of Traditional Trees & Herbs” in Emerging Sciences & Social Sciences in Indian Society, Crescent Publishing Corporation, ISBN 978-81-8342-424-0, Pp.252-255	March 2017
41	Dr. P.Rajani	English	“Evolution on Indian short Story in English” in Literary Vibes : A Refereed National Journal in English Studies (Bi-Annual) ISSN: 2320-6896, Pp.69-74, Vol. VI, Issue I, January 2017,	January 2017
42	K.Venkataramanaiah & Dr.K.Saradamma	Political Science	“Human Rights : Right to Liberty Dimensions in India” in Emerging Sciences & Social Sciences in Indian Society, Crescent Publishing Corporation, ISBN 978-81-8342-424-0, Pp.288-294	March 2017
43	M.Ramanamma & Dr.K.Saradamma	Commerce	“Women Reservations in Local Bodies in India” in Emerging Sciences & Social Sciences in Indian Society, Crescent Publishing Corporation, ISBN 978-81-8342-424-0, Pp.189-197.	March 2017

44	A.Srinivasulu & Dr.K.Saradamma	Political science	“Consumer Rights under the Consumer Protection Act, India” in Emerging Sciences & Social Sciences in Indian Society, Crescent Publishing Corporation, ISBN 978-81-8342-424-0, Pp.300-312.	March 2017
45	AEP Hanumantha Rao &Dr. K.Saradamma	Management Studies	“Promotion of Social Awareness by Academicians – General Context” in Emerging Sciences & Social Sciences in Indian Society, Crescent Publishing Corporation	March 2017
46	P.Gayathri & Dr.K.Saradamma	Biotechnology	“Mushroom Cultivation : A Small Scale Agribusiness” in Emerging Sciences & Social Sciences in Indian Society, Crescent Publishing Corporation, ISBN 978-81-8342-424-0, Pp.256-265	March 2017
47	M.Sumathi & Dr.M.Rachel Kumari	Home Science	“Estimation of Sulphonamide Residues in Different Samples of Fish and Shrimp” in Emerging Sciences & Social Sciences in Indian Society, Crescent Publishing Corporation, ISBN 978-81-8342-424-0, Pp.276-287.	March 2017
48	Y.Hemalatha & U.Surekha	Botany	“Promotion of Social Awareness by Academicians in Botany” in Emerging Sciences & Social Sciences in Indian Society, Crescent Publishing Corporation, ISBN 978-81-8342-424-0, Pp.227-231.	March 2017

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 .Research funds sanctioned and received from various funding agencies, industry and other Organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (<i>other than compulsory by the University</i>)	-	-	-	-
Any other(Specify)	-	-	-	-

Total	-	-		
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3.7 No. of books published i) With ISBN No. Chapters in Edited Book

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11. No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	4	1	3	--
Sponsoring agencies	-	UGC New Delhi	UGC New Delhi	UGC New Delhi	-

3.12. No. of faculty served as experts, chairpersons or resource persons

3.13. No. of collaborations International National Any other

3.14.No. of linkages created during this year

3.15 .Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16. No. of patents received This year	Type of Patent	Number
	National	Applied
Granted		-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17.No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18. No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19. No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SR Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. Of Extension activities organized

University forum College forum
NCC NSS Any other

3.26. Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Conduct of rallies on different Awareness Programmes in collaboration with the local bodies concerned.
- Participation in Clean and green programmes in campus and Community.
- Distribution of books to poor students
- Distribution of Jute bags to avoid plastic bags
- Distribution of Food & Blankets in flood affected areas

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.60 acres	-	-	5.60 acres
Class rooms	31	-	-	31
Laboratories	19	-	-	19
Seminar Halls (e-Class Rooms)	06	-	-	06
Smart Rooms	02	-	-	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	9	-	UGC	9
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs 299766	-	UGC	Rs 299766
Others (UGC Innovative Programme)	-	-	-	-

4.2 Computerization of administration and library

- Up gradation of the software in the library with Total Library software solutions

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	21027	4096483	2159	3,20178	23186	44,16,661
Reference Books	19265	4614811	84	19466	19349	46,34,277
e-Books	51000	5000	-	-	60000	5750
Journals	120	-	20	44350	120	60,000
e-Journals	5365	58150	-	-	6000+ e-Journals	58750
Digital Database	-	-	-	-	-	-
CD & Video	139	26163	-	-	139	26163

Others (specify)	-	-	1. Huge no. of open access e-journals & e-books 2.e encyclopaedias 3.e-question papers 4. Registered as member in National Digital Repository towards digital resources -	-	1. Huge no. of open access e-journals & e-books 2. e-encyclopaedias 3 .e-question papers 4. Registered as member in National Digital Repository Toward digital resources 5. Swayam MOOCs online Courses Registration	-
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4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	308	176	60	42	--	14	22	07
Added	17	13	-	-	--	02	02	--
Total	325	189	60	42	-	16	24	07

4.5 Computer, Internet access, training to teachers and students and any other programme for technologyUpgradation (Networking, e-Governance etc.)

- ICT learned facilities upgraded in all the departments.
- ICT facilities in all the seminar halls were upgraded
- Computer and Internet access is made available to all the staff and students .Each and every department is provided with computer systems with internet access. The Internet centre is open from 8A.M.to 8P.M.on all working days. All the teaching and Non-Teaching staff are trained how to browse the internet by the faculty of M.C.A. Department.

4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs.2,29,806
ii) Campus Infrastructure and facilities	Rs.1.13.196
iii) Equipments	Rs.2,90,000
iv) Others	Rs.2,44,743
Total :	Rs.8,47,745

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Orientation and awareness programmes were conducted to enhance the student support progression
- All the students are enlightened with the supportive services rendering by the concerned departments

5.2 Efforts made by the institution for tracking the progression

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
976	259	-	--

- Relevant records are maintained by the respective departments, Controller office, Library, Physical education department and in the office

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	-	-		Nil	Nil

Last Year 2016 -17						This Year (2017 – 2018)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
116	403	35	350	-	904+ 230 P.G	168	548	40	457	22 Minorities	976+ 259 PG

Demand ratio : 1:1 Dropout 2 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Free Coaching for entry into services by inviting Eminent personalities with the UGC assistance under merged schemes
- Coaching has been given in communicative English, Arithmetic aptitude, Reasoning and Computer skills etc. With the college funds
- Training has been given through JKC
- Free Coaching arranged for ICet & other P.G entrance examinations

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

No. of students benefitted

- The Institution facilitates and support eligible students for appearing and qualifying in various competitive Examinations.
- The faculty from Arts Departments extends free coaching to the students those who are appearing for Group II and IV Services, LIC Examinations and Bank Examinations .
- Training programme by JKC is arranged
- Online Coaching arranged for Group II & III Examinations by DRDA Authorities, Nellore

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
23	215	28	25students in various institutions & 2 students in TCS

5.8 Details of gender sensitization programme

Lectures were arranged on communal harmony and gender justice

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount Rs.
Financial support from institution	3	Rs. 15,000/-
Financial support from government	792	Rs. 72,64,,100
Financial support from other sources	10	Rs. 1,10,000/-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

Food Fair by HNNC, Creative Corner

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed : 09

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision of the Institution :

- To educate women about their rights and equal opportunities in all aspects of life and to raise their level of aspirations and achievements
- To educate women about their role in the contribution of economic and social development.
- To improve vocational or employment related knowledge and skills
- To promote and encourage noble motives, objective thinking and strength of will power to implement one's decisions
- To make the women community to know the legitimate responsibilities in discharging their duties
- To inculcate the right attitude to accept any job or work to serve the society suitably
- To achieve the empowerment of women in financial status on par with their brothers in their families
- To make the future mothers to realize the potentialities of their girl children and support them to achieve their dreams.

Mission of the Institution :

- The institution was started with the noble motto of “**Let noble thoughts come to us from every side**”. Keeping this in mind the college always welcomes innovative suggestions offered by the intellectuals. The college conducts spiritual classes to inculcate spiritual values among the students, to break down the social barriers and to have religious tolerance. The truths that are common to all religions are being taught to students to realize the importance of human values. Based on the sayings of Swami Vivekananda the college gives priority to character building and value based education

6.2.Does the Institution has a management Information System

Yes

6.3. Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Conduct of Annual BOS Meetings in all subjects for revising the syllabus to meet the global competences
- Analysis and implementation of feedback from all state holders
- Inviting suggestions from academic peers and incorporating them in curriculum development

6.3.2 Teaching and Learning

- Providing facilities for ICT utilization
- Encouraging to participate in professional development programmes

6.3.3 Examination and Evaluation

- Conduct of continuous internal assessment tests
- Reviewed performance of students and decided to conduct additional classes
- Provision of reading and study materials for all CET examinations and competitive examinations
- Transparency in evaluation methods

6.3.4 Research and Development

- Conduct of college level Research Projects by faculty
- Encouraging P.G students for outside Research projects
- Promoting student study projects

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Enhanced digital library facility
- Computerized total library
- Awareness programmes on optimal utilization of learning resources in general library and digital library
- Enrichment of infrastructure and learning resources

6.3.6 Human Resource Management

- Periodical review of the performance
- Constitution of different academic and administrative committees
- Conducted periodical meetings with all committees
- Obtains feedback

6.3.7 Faculty and Staff recruitment

- Recruitment by internal experts committee when ever need arises

6.3.8 Industry Interaction / Collaboration

- Field visits to near industries
- Linkages with companies

6.3.9 Admission of Students

- Allotment of seats in U.G is based on the marks secured in the Intermediate
- P.G. seats through P.G.C.E.T Conducted by affiliated University

6.4 Welfare schemes for

Teaching	Establishment of Beauty Care Centre
Non teaching	Establishment of Electronic Zim
Students	Scholarships from Govt & Welfare fund of the College

6.5 Total corpus fund generated

Rs. 1,68,10,912 Crores

6.6 Whether annual financial audit has been done Yes No

-

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	1. Principal Govt. Degree College 2. C.C.E A.P., Hyderabad	Yes	I.Q.A.C& Governing Body
Administrative	-	-	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Conduct of internal assessment for 30%
- External evaluation for 70%
- Instant examination provision is given to the final year students, who has backlog of 1 or 2 subjects from 1st to 6th semesters

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

- Alumni association regularly meets once in 3 months and monitor the various academic activities conducted in this college, by way of cash incentives and by providing text books to needy students, Alumni Association help the institution to the best of their ability.

6.12 Activities and support from the Parent – Teacher Association

- Parents' association regularly meets once in 3 months and monitors various academic activities conducted in this college. Encourage the students by way of cash incentives and by providing text books to needy students & by conducting various competitions to the students, the Parent-Teacher Association help the institution to the best of their ability.

6.13 Development programmes for support staff

- Computer training is imparted by the Computer dept. to the non-teaching staff.
- All the non-teaching staff are encouraged to acquire additional qualifications.
- Special Leaves being given to write Examinations.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Maintenance of greenery and cleanliness in the premises of college and hostels
- Avoiding plastic usage in the campus
- Creating polluting free environment
- **Distributing Jute bags to avoid plastic utilization to students, parents and to slum area people.**

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Adopted the mechanism of internal quality checks
- Introduced number of career oriented short term courses on free of cost.
Motivated the Alumni and Parents to support these courses
- Students are encouraged to take part time jobs in out of college hours under the scheme “**Earn while you learn**”

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- As per the suggestions of the Staff Council, Creative measures were initiated to improve efficiency in teaching and learning process.
- Continued U.G.C Innovative Programmes – M.A Corporate Telugu & M.Sc. Human Nutrition and Nutraceutical Chemistry as interdisciplinary courses.
- Conducted Guest Lectures, Seminars, workshops, with the U.G.C Autonomous funds.
- Encouraging the staff to use research Centre frequently. Invite research oriented studies from the students
- Improved the public address system, which helped the Principal, faculty and office staff and students for urgent announcements.
 - Encouraged more staff to applying for guide ship
 - 4 Research scholars from outside are using our research Centre
- Introduced number of ICT based courses to promote global competencies among the students.
- Conducted the meetings of Governing Body, Academic Council and Board of studies of different subjects.
- Conducted the meeting of Finance committee and sent the Budget estimations to the UGC for the year 2014-2015. Spent the expenditure from the Autonomous Grant, released by the UGC.
- Conducted the Semester end examinations as per schedule and released the results within the stipulated time for three years Degree and Two years P.G. Courses.
- The curriculum and syllabus in I, II, . III & IV Semesters were reviewed and proper changes were implemented according to the needs of the day..
- Introduced Foundation course in value education as ‘Human Values and Professional Ethics’ in I Semester.
- Introduced Diploma course in Beauty care, Food Technology, Reprography and Binding works.
- Introduced ‘General Mathematics and Reasoning abilities – 1’ in Semester II.
- As per the suggestions of the Staff Council, Creative measures were initiated to improve efficiency in teaching learning process.
- SC & ST Remedial coaching classes were conducted. The academic performance of SC, ST Students was significantly enhanced.

7.3 Give two Best Practices of the institution

Enclosed – Enclosure -II

7.4 Contribution to environmental awareness / protection



7.5 Whether environmental audit was conducted?

Yes

No

- Rallies and awareness programmes are conducted on pollution and protection of environment

7.6 Any other relevant information the institution wishes to add.

- The College was identified and recognized by the UGC as 'College with Potential for Excellence. 'Twice. NAAC awarded 'A' Grade twice. The only one Autonomous Aided College in the V.S.University

8.Plans of the institution for the next year 2017 -18

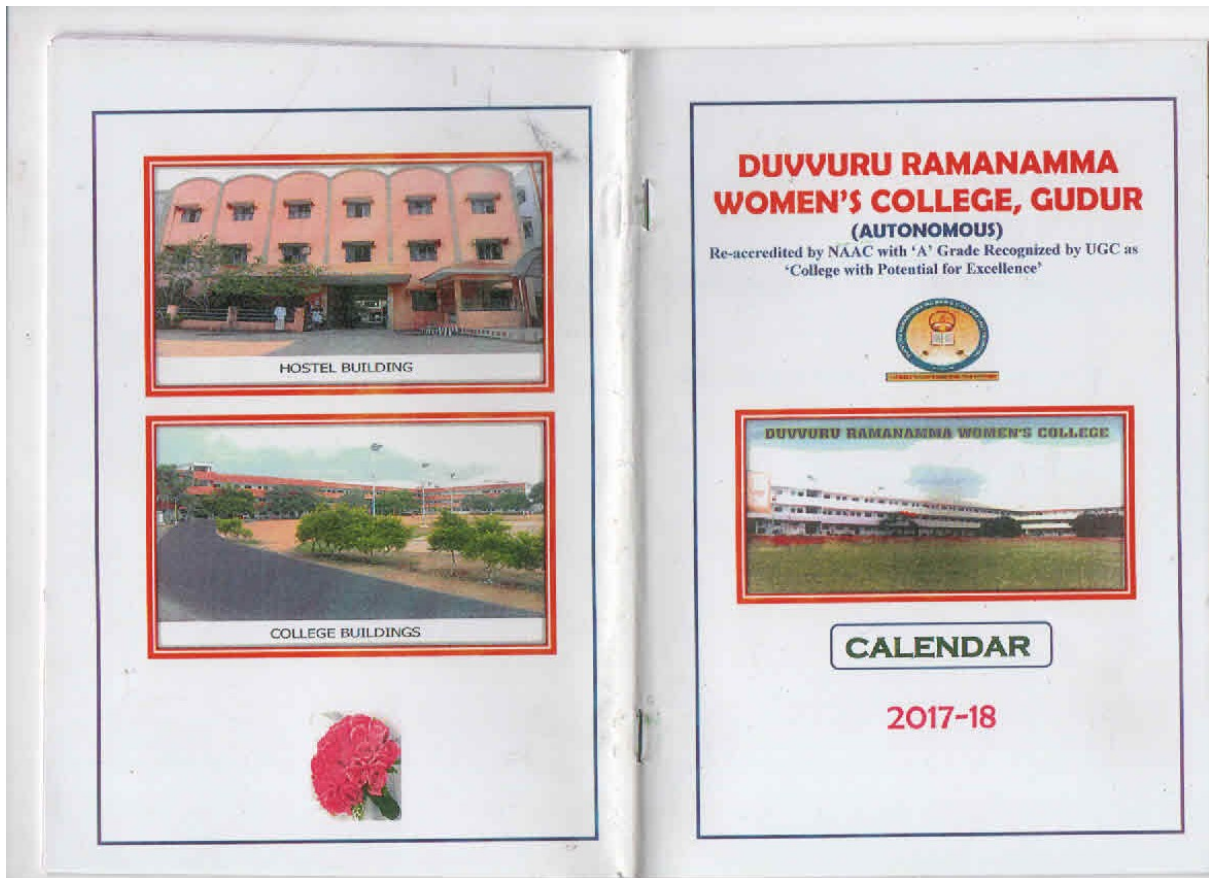
The College is always try to introduce some innovation in many ways to cater the needs for the present student community. Hence the following are the future plans to take this Institution to greater heights.

- To Introduce Inter disciplinary Innovative Programmes which has Regional, National and global importance.
- To apply for Rusa Funds
- To improve Infrastructure facilities
- To Improve ICT based Teaching and learning methods
- To Enhance Student Support Services
- To maintain green house and other activities to protect the environment and To maintain fish pond
- Reforms in Examination System.
- To Take up more community oriented programs
- Intensify the activities for Women Empowerment
- Strengthening the activities of career counselling cell and create more opportunities for campus selections.
- To be Purchase the Digital Scanner for Digitalization of Books
- To enroll staff & Students in Moocs online Courses
- To conduct Workshop on Moocs
- To be Conducting Inter collegiate Games & Sports
- To Install Iris system to teaching, Non teaching and students with aadhaar basis
- To establish Yoga and Meditation Centre to improve the health, memory and for stress management
- Installation of SPSS (Statistical Package for Social sciences) Software

Name: Dr.M. BHAVANI
Coordinator, IQAC

Name :Dr.Dr.V.Bharatha Lakshmi
Chairperson, IQAC

ENCLOSURE – I
CALENDAR 2017 – 2018



Calendar Committee

CHAIRPERSON : Dr. D. Revathi Devi,
M.A., PGCTE., Ph.D.
Principal (FAC)

CONVENOR : Dr. M. Bhavani
M.Sc., PGDCA, Ph.D.

STUDENT MEMBERS : 1 Sk. Fameeda III CBZ
2 M. Divya III BBC

COLLEGE MANAGEMENT COMMITTEE

Sri A. Ravikumar Reddy, S/o Rtn. A. Syamasundara Reddy	President
Dr. C.R. Reddy, S/o C. Venku Reddy	Secretary & Correspondent
Sri P. Janaki Rami Reddy, S/o P. Subbarayalu Reddy	Treasurer
M. Sivakumar Reddy, S/o Rama Raghava Reddy	Member
Sri P. Santhikumar Reddy, S/o P. Kota Reddy	Member
Sri S.V. Maheedhar Reddy, S/o S. V. Krishna Reddy	Member
Sri K. Subbarami Reddy, S/o K. Venkata rami Reddy	Member
Dr. C. Janardhan Reddy, S/o C. Venkata Reddy	Member
Sri Alareddy Dayakar Reddy, S/o Venkata Krishna Reddy	Member
Sri R.G.K. Reddy, S/o Sankara Reddy	Member

2

MOTTO

The Institution was started with noble MOTTO of "Let Noble Thoughts come to us from every side". Keeping this in mind, the college always welcomes the innovative suggestions offered by the intellectuals. The college conducts spiritual classes to inculcate Spiritual values among the students to break down the social barriers and to have religious tolerance. The truths that are common to all religions are being taught to students to realize the importance of human values. Based on the saying of Swami Vivekananda the College gives priority to character building and value-based education.

VISION

The Vision of the College is

- To educate women about their rights and equal opportunities in all aspects of life and to raise their level of aspirations and achievements.
- To educate women about their role in the contribution of economic and social development.
- To improve vocational or employment related knowledge and skills.
- To promote and encourage noble motives, objective thinking and strength of will to implement one's decisions.
- To make the women community to know the legitimate responsibilities in discharging their duties.
- To inculcate the right attitude to accept any job or work to serve the society suitably.
- To achieve the empowerment of women in financial status on par with their brothers in their families.
- To make the future mothers to realize the Potentialities of their girl children and support them to achieve their dreams.

3

MISSION

- To encourage first generation learners and those from marginalized groups and ensure gender equality.
- To offer innovative quality education in emerging fields with flexibility in curriculum and teaching learning process.
- To build up a learner-friendly eco-friendly academic environment.
- To nurture a student centered teaching-learning culture by judicious use of ICT.
- To foster holistic development of character by installing them spirit of social service and social justice through group activities
- To promote personality development to inculcate habits of self reliance.

4

SPECIAL OFFICER

: Dr. K. Mehramani
M.A., M.Phil., Ph.D.

PRINCIPAL

: Dr. D. Revathi Devi
M.A., PGCTE., Ph.D.

TEACHING STAFF

ENGLISH DEPT.

- Dr. D. Revathi Devi, M.A., P.G.D.T.E., Ph.D., Reader
- Ms K. Mydhili, M.A., L.L.B.
- Ms D. Swarna, M.A.

TELUGU DEPT.

- Dr K. Eswaramma, M.A., Ph.D.
- Ms Y. Santhi, M.A., M.Phil., Ph.D.
- Ms S. Mamatha, M.A., M.Phil., Ph.D.
- Ms N. Divya, M.A.,

HINDI DEPT.

- Dr P. Kamala Sayi, M.A., M.Phil., B.Ed., Ph.D.

HISTORY DEPT.

- Ms D. Sujana, M.A., B.Ed.

ECONOMICS DEPT.

- Ms V. Pushpanjali, M.A.

POLITICAL SCIENCE DEPT.

- Mr K. Venkata Ramanaiah, M.A.

COMMERCE DEPT.

- Dr V. Bharatha Lakshmi, M.Com., Ph.D., Reader.
- Ms M. Ramanamma M.Com.
- Ms S. Jayalakshmi, M.Com.
- Ms A. Penchalamma, M.Com., M.Ed.
- Ms M. Bhramarambika, M.Com.
- Ms P. Krishnaveni, M.Com.

5

BOTANY DEPT.

- 18 Ms Y. Hemalatha, M.Sc., M.Phil.
 19 Ms P. Subbarathamma, M.Sc., B.Ed.
 20 Ms U. Surekha M.Sc., B.Ed.

ZOOLOGY DEPT.

- 21 Dr M. Bhavani, M.Sc., PGDCA, Ph.D.
 22 Ms Ch. Lalithakumari, M.Sc., M.Phil., (Ph.D.)

PHYSICS DEPT.

- 23 Dr B. Yasoda, M.Sc., M.Phil., Ph.D.
 24 Ms K. Divya Deepa, M.Sc., B.Ed.
 25 Ms D. Santhi, M.Sc.
 26 Ms SK. Aarisha, M.Sc., B.Ed.
 27 Ms V. Sailakshmi, M.Sc.
 28 Ms P. Mounika, M.Sc.
 29 Ms S. Prathyusha, M.Sc.
 30 Ms R. Jhansi Rani, M.Sc.
 31 Ms V. Swapna, (Electronics), M.Tech.

CHEMISTRY DEPT.

- 32 Dr T. Radha Lakshmi, M.Sc., Ph.D.
 33 Ms B. Sailaja, M.Sc., B.Ed.
 34 Ms Ch. Rama Sundari, M.Sc., M.Phil.
 35 Ms T. Rajeswari, M.Sc., B.Ed.
 36 Ms G. Prasanthi, M.Sc., B.Ed.
 37 Ms S. Suneetha, M.Sc.
 38 Ms Y. Silpa, M.Sc., B.Ed.
 39 Ms I. Kalpana, M.Sc.

MANAGEMENT DEPT.

- 40 Ms A.V. Subhashini, M.B.A.
 41 Mr. A.E.P. Hanumantha Rao, M.B.A.

BIOTECHNOLOGY DEPT.

- 42 Ms. P.Gayathri, M.Sc.

6

- 43 Ms V. Sucharitha, M.Sc., M.Tech. Biotechnology

HOME SCIENCE DEPT. (NUTRITION)

- 44 Ms. K. Sumathi, M.Sc.
 45 Ms. K. Sumana, M.Sc.

MATHEMATICS DEPT.

- 46 Ms. V. Radha, M.Sc., B.Ed.
 47 Ms. Sk. Haseena, M.Sc., M.Ed.
 48 Ms. E. Prasuna, M.Sc.
 49 Ms. J. Sowjanya, M.Sc.
 50 Ms. V. Saraswathi, M.Sc.
 51 Ms A. Bharathi, M.Sc.

STATISTICS DEPT.

- 52 Mr A. Srinivasulu, M.Sc., (Stat) M.Sc., (Maths)
 53 Ms J. Ramanakumari, M.Sc.

COMPUTER SCIENCE DEPT.

- 54 Mr T. Rajesh, M.C.A.
 55 Ms N.Sravanthi, M.C.A.
 56 Ms K. Hebsiba, M.C.A., M.Tech.
 57 Ms A. Anusuya, M.C.A.
 58 Ms Y Venkata Ramanamma, M.C.A.

PHYSICAL EDUCATION DEPT.

- 59 Dr. C. Vijayakala, M.A., M.P.Ed., C.Y.Ed, M.Phil., Ph.D.

LIBRARY & INFORMATION SCIENCE DEPT.

- 60 Dr. P. Anuradha, M.A., M.L.I.Sc., Ph.D.

7

SPECIAL FEE COMMITTEES

Science Fee Fund	: Dr. M. Bhavani
Library Fee Fund	: Dr. B. Yasodha
Stationery Fee Fund	: Dr. V. Bharathalakshmi
Games Fee Fund	: Dr. K.Eswaramma
College Day Fee Fund	: Ms. B. Sailaja
Fine Arts Fee Fund	: Ms. Ch. Lalitha Kumari
Union Fee Fund	: Dr. C. Vijayakala
Medical Inspection Fee fund	: Ms. Y. Hemalatha
Calendar Fee Fund	: Dr. C. Vijayakala
Controller of Examinations	: Dr. P. Kamala Sayi
Additional Controller of Examinations	: Ms. S. Mamatha
Hostel Advisory Committee	: Dr. T. Radhalakshmi Dr. C. Vijayakala
Convener of Certificate Courses	: Dr. V. Bharathalakshmi

8

GENERAL COMMITTEES***Library Advisory Committee***

Dr.P.Anuradha	Convener
Dr. B. Yasodha	Member
Ms.Y.Santhi,	Member
Ms. Mamatha	Member

Literary Committee

Dr. K. Eswaramma	Convener
Ms.Y.Shanthi	Member
Ms.K.Mydhilli	Member

Fine Arts and Cultural Committee

Dr P. Kamalasyai	Convener
Ms.S.Mamatha	Member
Ms. N. Sravanthi	Member
Ms. Ch.Lalitha Kumari	Member
Ms. M.Bhramarambika	Member

Discipline Committee

Dr.C.Vijayakala	Convener
Dr.P.Anuradha	Member
Ms.D.Sujana	Member
Ms.M.Ramanamma	Member

Campus maintenance

Ms.B.Sailja	Convener
Ms.Ch.Lalitha Kumari,	Member

Parents Association

Dr M. Bhavani,	Convener
Ms.P.Gayathri,	Member
Ms.S.Jayalakshmi,	Member

Feedback Committee

Dr.M.Bhavani,	Convener
Ms. A.V.Subhashini	Member

9

Research Committee		
Dr.B.Yasoda,	Convenor	
Time-table and Classroom Allotment Committee		
Ms. Y.Hemalatha,	Convenor	
Mentoring System Committee		
Dr.P.Anuradha,	Convenor	
Games Committee		
Dr.C.Vijaya kala,	Convenor	
Grievances Redressal Cell		
Ms.B.Sailja	Convenor	
Welfare Committee		
Dr.V.Bharathalakshmi	Convenor	
Anti Ragging Committee		
Dr.C.Vijaya Kala,	Convenor	
Dr.T.Radha Lakshmi	Member	
Dr. P.Anuradha,	Member	
Dr.V.Madhusudhana Rao	Member	
Creative Corner Committee		
Ms. Ch. Lalitha Kumari	Convenor	
Admission Committee / Help desk committee		
Dr. V.Bharatha Lakshmi,	Convenor	
Ms. A.Lakshmi kumari	Member	
Mr. K.Venkateswarlu	Member	
Ms. Lalitharama	Member	
Ms. I. Krishnaveni	Member	
Daily Attendance Committee		
Dr. M. Bhavani,	(TM Science)	
Ms. Ch. Lalitha Kumari	(Arts)	
Dr. B. Yasoda	(EM Science)	

Hostel Committee		
Dr. V.Bharatha Lakshmi	Convenor	
Dr. C.Vijayakala	Member	
Community College		
Dr. V. Bharatha Lakshmi	Convenor	
Sahaya/pidikedu biyyam		
Ms. Y. Hemalatha,	Convenor	
Mana TV		
Dr V. Bharathlakshmi	Convenor	
Ms D. Swarna	Member	
Eco-Club		
Ms Y. Hemalatha	Convenor	
Ms P. Subbarathamma	Member	
Ms U. Surekha	Member	
Women Empowerment Cell		
Dr K. Eswaramma	Convenor	

NAAC SUB COMMITTEES 2017-2018		
1	Co-ordinator	: Dr. T.Radhalakshmi
2	Magazine & News Letter	: Dr. K.Easwaramma
3	Old Students Association	: Dr. V. Bharathalakshmi
4	Parents Association	: Dr. M. Bhavani
5	Extension Activities	: Dr.P. Kamala Sai Dr. C. Vijayakala Ms Ch. Lalitha Kumari
6	Student Counselling	: Dr. M. Bhavani
7	Campus Maintenance	: Ms. Y.Hemalatha
8	Library Advisory Board & Consultancy	: Dr. B. Yasoda



NAAC IQAC			
1	Dr.D.Rewari Devi Principal -In-charge	Chairperson	Head of the Institution
2	Dr. V. Bharathalakshmi Reader in Commerce	Member	Senior Administrative Member
3	Dr. B. Yasoda Lecturer in Physics	Member	Staff Member
4	Dr. P. Kamalavathi Lecturer in Hindi	Member	Staff Member
5	Dr. T. Radhalakshmi Lecturer in Chemistry	Member	Staff Member
6	Dr. C. Vijayakala Lec. Physical Education	Member	Member
7	Dr. P. Anuradha Lec. in Library Science	Member	Member
8	Ms. A. Lakshmi Kumari	Member	Office Superintendent
9	Dr. C.R. Reddy Secretary & Correspondent	Member	Management Committee Member
10	Mr. P. Janakirami Reddy Treasurer	Member	Management Committee Member
11	Dr. K. Mehermani Special Officer	Member	Management Committee Member
12	Rtn. A.S.N. Raju	Member	Public, Local, Society
13	Dr. M. Bhavani Lecturer in Zoology	Member	Co-ordinator

DEGREE TUTORIAL BATCHES		
S.No.	Name of the Staff	Class allotted
1	V Pushpanjali	III BA
2	K Venkata Ramanaiah	II BA
3	D Sujana	I BA
4	A Penchalamma	III BCom (G)
5	M Bhramarambika	II BCom (G)
6	P Krishnaveni	I BCom (G)
7	M Ramanamma	III BCom CA
8	Md Sumbul	II BCom CA
9	S Jayalakshmi	I BCom CA
10	J Ramana Kumari	III MCS
11	P Anasuya	II MCS
12	A Saraswathi	I MCS
13	T Rajeswari / I Kalpana	III MPC
14	P. Moonika S Poathiyaha	II MPC
15	E Prasuna	I MPC
16	Sk. Aarisha	III CPZ
17	B Sailaja	II CPZ
18	Ch Lalitha Kumari	I CPZ
19	G Prasanthi	III BZC
20	B Sailaja	II BZC

14

21	Ch Lalitha Kumari	I BZC
22	R Jhansi Rani	III MPE
23	V Swapna	II MPE
24	J Sowjanya	I MPE
25	P Subbarathamma	III BBC
26	P Gayathri	II BBC
27	U Surekha	I BBC
28	K Venkata Ramanamma	II BSc (Comp. Hons)
29	K Venkata Ramanamma	I BSc (Comp. Hons)
30	A Bharathi	I BSc (Maths Hons)

15

PG TUTORIAL BATCHES		
S.No.	Name of the Staff	Class allotted
1	Sk Haseena	II MSc (Maths)
2	V Radha	I MSc (Maths)
3	Ch Ramasundari	II MSc (Chem)
4	Y Silpa	I MSc (Chem)
5	Y Santhi	II MA (Cor. Tel.)
6	S Mamatha	I MA (Cor. Tel.)
7	K Sumathi	II MSc (HNNC)
8	V Sucharitha	I MSc (HNNC)
9	T Rajesh	III MCA
10	K Hepsiba	II MCA
11	K Hepsiba	I MCA
12	A V Subhashini	II MBA
13	S. Rajeswari	I MBA
14	K Divya Deepa	II MSc (Phy)
15	D Samhi	I MSc (Phy)

16

ACADEMIC ACTIVITIES FOR THE YEAR

Day	Date	Activity
Wed	14-6-17	College re-opens for III & V semesters
Thu	15-6-17	
Fri	16-6-17	Shahadat Hazrath Ali (OH)
Sat	17-6-17	
Sun	18-6-17	Holiday
Mon	19-6-17	
Tue	20-6-17	
Wed	21-6-17	
Thu	22-6-17	
Fri	23-6-17	Juma Atul Wada (OH) Shab-e-Qader (OH)
Sat	24-6-17	
Sun	25-6-17	Ratha Yatra (OH) Holiday
Mon	26-6-17	Ramzan (Holiday)
Tue	27-6-17	
Wed	28-6-17	
Thu	29-6-17	
Fri	30-6-17	

Total No. of working days : 14

17

JULY 2017		
Sat	1-7-17	
Sun	2-7-17	Holiday
Mon	3-7-17	
Tue	4-7-17	
Wed	5-7-17	
Thu	6-7-17	
Fri	7-7-17	
Sat	8-7-17	Second Saturday
Sun	9-7-17	Holiday
Mon	10-7-17	
Tue	11-7-17	
Wed	12-7-17	
Thu	13-7-17	
Fri	14-7-17	
Sat	15-7-17	
Sun	16-7-17	Holiday
Mon	17-7-17	
Tue	18-7-17	
Wed	19-7-17	
Thu	20-7-17	
Fri	21-7-17	
Sat	22-7-17	
Sun	23-7-17	Holiday
Mon	24-7-17	
Tue	25-7-17	
Wed	26-7-17	
Thu	27-7-17	
Fri	28-7-17	
Sat	29-7-17	
Sun	30-7-17	Holiday
Mon	31-7-17	
Total No. of working days : 25		

18

AUGUST 2017		
Tue	1-8-17	
Wed	2-8-17	
Thu	3-8-17	
Fri	4-8-17	Varalakshmi Vratam (OH)
Sat	5-8-17	
Sun	6-8-17	Holiday
Mon	7-8-17	Sravana/ Rakhi Pournami (OH)
Tue	8-8-17	
Wed	9-8-17	
Thu	10-8-17	
Fri	11-8-17	
Sat	12-8-17	Second Saturday
Sun	13-8-17	Holiday
Mon	14-8-17	Sri Krishnashthami (H)
Tue	15-8-17	Independence Day (H)
Wed	16-8-17	
Thu	17-8-17	Parsi New Year's Day (OH)
Fri	18-8-17	
Sat	19-8-17	
Sun	20-8-17	Holiday
Mon	21-8-17	
Tue	22-8-17	
Wed	23-8-17	
Thu	24-8-17	
Fri	25-8-17	Vinayaka Chavithi (H)
Sat	26-8-17	
Sun	27-8-17	Holiday
Mon	28-8-17	
Tue	29-8-17	
Wed	30-8-17	
Thu	31-8-17	
Total No. of working days : 22		

19

SEPTEMBER 2017		
Fri	1-9-17	
Sat	2-9-17	Bakrid (H)
Sun	3-9-17	Holiday
Mon	4-9-17	
Tue	5-9-17	
Wed	6-9-17	
Thu	7-9-17	
Fri	8-9-17	
Sat	9-9-17	Second Saturday
Sun	10-9-17	Eid-e-Ghadeer (OH) Holiday
Mon	11-9-17	
Tue	12-9-17	
Wed	13-9-17	
Thu	14-9-17	
Fri	15-9-17	
Sat	16-9-17	
Sun	17-9-17	Holiday
Mon	18-9-17	
Tue	19-9-17	Mahalaya Amavasya (OH)
Wed	20-9-17	Dasara begins
Thu	21-9-17	
Fri	22-9-17	
Sat	23-9-17	
Sun	24-9-17	DASARA VACATION BEGINS
Mon	25-9-17	
Tue	26-9-17	
Wed	27-9-17	
Thu	28-9-17	Durgashtami (H)
Fri	29-9-17	Mahamavami (OH)
Sat	30-9-17	Vijaya Dasami (H)
Total No. of working days : 18		

20

OCTOBER 2017		
Sun	1-10-17	Holiday
Mon	2-10-17	Mahatma Gandhi's birthday (H) DASARA VACATION ENDS
Tue	3-10-17	
Wed	4-10-17	
Thu	5-10-17	
Fri	6-10-17	
Sat	7-10-17	
Sun	8-10-17	Holiday
Mon	9-10-17	
Tue	10-10-17	
Wed	11-10-17	
Thu	12-10-17	
Fri	13-10-17	
Sat	14-10-17	Second Saturday
Sun	15-10-17	Holiday
Mon	16-10-17	
Tue	17-10-17	
Wed	18-10-17	Naraka Chaturdhi (OH)
Thu	19-10-17	Diwali (H)
Fri	20-10-17	
Sat	21-10-17	
Sun	22-10-17	Holiday
Mon	23-10-17	
Tue	24-10-17	
Wed	25-10-17	
Thu	26-10-17	
Fri	27-10-17	
Sat	28-10-17	
Sun	29-10-17	Holiday
Mon	30-10-17	
Tue	31-10-17	
Total No. of working days : 22		

21

NOVEMBER 2017		
Wed	1-11-17	
Thu	2-11-17	
Fri	3-11-17	
Sat	4-11-17	Karthika Pournami (OH) Gurumanak Jayanthi (OH)
Sun	5-11-17	Holiday
Mon	6-11-17	
Tue	7-11-17	
Wed	8-11-17	
Thu	9-11-17	
Fri	10-11-17	Arbayeen (OH)
Sat	11-11-17	Second Saturday
Sun	12-11-17	Holiday
Mon	13-11-17	
Tue	14-11-17	
Wed	15-11-17	
Thu	16-11-17	
Fri	17-11-17	
Sat	18-11-17	
Sun	19-11-17	Holiday
Mon	20-11-17	
Tue	21-11-17	
Wed	22-11-17	
Thu	23-11-17	
Fri	24-11-17	
Sat	25-11-17	
Sun	26-11-17	Holiday
Mon	27-11-17	
Tue	28-11-17	
Wed	29-11-17	
Thu	30-11-17	
Total No. of working days : 25		

22

DECEMBER 2017		
Fri	1-12-17	Eid Miladun Nabi (H)
Sat	2-12-17	
Sun	3-12-17	Holiday
Mon	4-12-17	
Tue	5-12-17	
Wed	6-12-17	
Thu	7-12-17	
Fri	8-12-17	
Sat	9-12-17	Second Saturday
Sun	10-12-17	Holiday
Mon	11-12-17	
Tue	12-12-17	
Wed	13-12-17	
Thu	14-12-17	
Fri	15-12-17	
Sat	16-12-17	
Sun	17-12-17	Holiday
Mon	18-12-17	
Tue	19-12-17	
Wed	20-12-17	
Thu	21-12-17	
Fri	22-12-17	
Sat	23-12-17	
Sun	24-12-17	Christmas Eve (OH) Holiday
Mon	25-12-17	Christmas (H)
Tue	26-12-17	Boxing Day (OH)
Wed	27-12-17	
Thu	28-12-17	
Fri	29-12-17	
Sat	30-12-17	
Sun	31-12-17	Holiday
Total No. of working days : 22		

23

JANUARY 2018		
Mon	1-1-18	
Tue	2-1-18	
Wed	3-1-18	
Thu	4-1-18	
Fri	5-1-18	
Sat	6-1-18	
Sun	7-1-18	Holiday PONGAL HOLIDAYS BEGIN
Mon	8-1-18	
Tue	9-1-18	
Wed	10-1-18	
Thu	11-1-18	
Fri	12-1-18	
Sat	13-1-18	Bhogi
Sun	14-1-18	Sankranthi (Holiday)
Mon	15-1-18	Kanuma PONGAL HOLIDAYS END
Tue	16-1-18	
Wed	17-1-18	
Thu	18-1-18	
Fri	19-1-18	
Sat	20-1-18	
Sun	21-1-18	Holiday
Mon	22-1-18	
Tue	23-1-18	
Wed	24-1-18	
Thu	25-1-18	
Fri	26-1-18	Republic Day (Holiday)
Sat	27-1-18	
Sun	28-1-18	Holiday
Mon	29-1-18	
Tue	30-1-18	
Wed	31-1-18	
Total No. of working days : 19		

24

FEBRUARY 2018		
Thu	1-2-18	
Fri	2-2-18	
Sat	3-2-18	
Sun	4-2-18	Holiday
Mon	5-2-18	
Tue	6-2-18	
Wed	7-2-18	
Thu	8-2-18	
Fri	9-2-18	
Sat	10-2-18	Second Saturday
Sun	11-2-18	Holiday
Mon	12-2-18	
Tue	13-2-18	
Wed	14-2-18	
Thu	15-2-18	
Fri	16-2-18	
Sat	17-2-18	
Sun	18-2-18	Holiday
Mon	19-2-18	
Tue	20-2-18	
Wed	21-2-18	
Thu	22-2-18	
Fri	23-2-18	
Sat	24-2-18	
Sun	25-2-18	Holiday
Mon	26-2-18	
Tue	27-2-18	
Wed	28-2-18	
Total No. of working days : 23		

25

MARCH 2018		
Thu	1-3-18	Doljatra (H)
Fri	2-3-18	
Sat	3-3-18	
Sun	4-3-18	Holiday
Mon	5-3-18	
Tue	6-3-18	
Wed	7-3-18	
Thu	8-3-18	
Fri	9-3-18	
Sat	10-3-18	Second Saturday
Sun	11-3-18	Holiday
Mon	12-3-18	
Tue	13-3-18	MahaSivaratri (H)
Wed	14-3-18	
Thu	15-3-18	World Consumer Rights Day
Fri	16-3-18	
Sat	17-3-18	
Sun	18-3-18	Ugadi (Holiday)
Mon	19-3-18	
Tue	20-3-18	
Wed	21-3-18	
Thu	22-3-18	
Fri	23-3-18	
Sat	24-3-18	
Sun	25-3-18	Holiday
Mon	26-3-18	
Tue	27-3-18	
Wed	28-3-18	
Thu	29-3-18	Mahavir Jayanthi (Holiday)
Fri	30-3-18	
Total No. of working days : 22		

26

APRIL 2018		
Sat	1-4-18	
Sun	2-4-18	Holiday
Mon	3-4-18	
Tue	4-4-18	
Wed	5-4-18	
Thu	6-4-18	
Fri	7-4-18	World Health Day (WHO)
Sat	8-4-18	Second Saturday
Sun	9-4-18	Holiday
Mon	10-4-18	
Tue	11-4-18	
Wed	12-4-18	
Thu	13-4-18	
Fri	14-4-18	Dr.Ambedkar Jayanthi (H)
Sat	15-4-18	Last working day for the semester
Total No. of working days : 11		

27

DRW Academic Year Schedule 2017-18

The following is the Annual Academic Calendar for the year 2017-18.

S.No.	Particulars of Schedule	Tentative Dates
1	Commencement of classes for UG III & V Semesters	14-06-2017
2	Commencement of classes for UG I Semester / Jyothi Day	10-07-2017
3	I Internal Examinations for I, III & V Semesters	08-08-2017 to 11-08-2017
4	Dasara Vacation	24-09-2017 to 02-10-2017
5	II Internal Examinations for I, III & V semesters	4-10-2017 to 7-10-2017
6	Practicals for I, III & V semesters	10-10-2017 onwards
7	Last instructional day for I, III & V Semesters	21-10-2017
8	Commencement of theory examinations for I, III & V Semesters	23-10-2017
9	Commencement of class work for II, IV & VI Semesters	10-11-2017
10	Pongal holidays	7-1-2018 to 15-1-2018
11	I Internal examinations for II, IV & VI Semesters	17-1-2018 to 20-1-2018
12	Practicals for II, IV & VI semesters	19-2-2018 onwards
13	II Internal examinations for II, IV & VI Semesters	5-3-2018 to 8-3-2018
14	Commencement of theory examinations for II, IV & VI Semesters	12-3-2018

28

15	Last instructional day for II, IV & VI semesters	3-3-2018
16	Last working day for the academic year 2017-18	15-4-2018
17	Total no. of working days for the academic year 2017-18	223 days
18	College reopens after summer vacation for the academic year 2018-19	15-6-2018

29

ENCLOSURE – II (Best Practices)

Best practice : I

❖ Title of the practice

“SAHAYA” (Helping Hand)

❖ Objectives of the practices

- To create better harmony among student community
- To develop helping nature
- To extend possible help to the needy people
- To develop simplicity among students
- To promote social responsibility

❖ The context

‘Sahaya’ giving helping hand is initiated in the college with a aim to develop a sense of pride and providing platform for collective thinking and community feeling

❖ The Practice

Sahaya – live and let live concept donate rupee one. A box was kept near the office room with a caption on it “Live and let live” – donate rupee one. The entire student are encouraged to donate rupee one to the box. The visitors, Parents, Officials who visits the institution are also encouraged to donate liberally to the box. The principal of the college and the faculty members motivate the students to donate their contribution in the box on special occasions like Birthdays, Teachers day, Fresher’s Day, Farewell parties etc. The staff will also contribute liberally during special occasions.

The box will be opened by the principal of the college once in a month in the presence of the student union members, all class representatives and the senior faculty members. The money will be counted and kept for utilization on various activities for under privileged people.

❖ Evidence of Success

By adopting this best practice students developed social responsibility and togetherness among them. The money collected has been utilized for extending helping hand to the needy people in orphanages, old age homes and differently abled persons. The students developed simplicity and stopped spending money on luxuries. This has developed social responsibility among all the students in the campus. Every month the money is being utilized for

extending helping hand to the needy people. The institution never faced any constraints or limitations in following the practice.

❖ **Problems encountered and resources has required**

The institution never encountered any problem from implementing the practice as it is voluntary service. Most of the students donate rupee one from their pocket money with total pride and there is no compulsion. The visitors who visiting the institution also donate liberally by seeing the caption “Live and let live” as this practice is self sustained practice and the resources are generated on voluntary basis there is no for depth resources.

Best Practice – II

Title of the practice :

Maintenance of the Hostel mess by students on dividing system

❖ **Objective of the Practice**

- To minimize the expenditure on overheads
- To inculcate co – operation and coordination among hostel inmates
- To develop managerial skills among students
- To inculcate dignity of labour culture among students
- To develop self discipline among the students

❖ **The Context :**

Maintenance of hostel mess by students on dividing system with no profit no loss basis. The total maintenance of the mess in the hostel is being done by the student representatives. Motivating the students towards the practice is the contextual future or challenging issue

❖ **The Practice**

There are 665 students are residing in the attached hostel in the college campus. The institution introduced a practice of maintaining the hostel mess on “No profit and No loss system” on dividing basis. The total maintenance of the mess is being look after by the students. There is no compromise on quality and quantity as the mess is being run on no profit and no loss. The issue of provisions maintaining the menu with majority opinion of the students, distributing the evening snacks, serving the breakfast, lunch and dinner in rotation turns. Calculating the mess bill are all done by the students. This will reduce the overheads in the kitchen and maintenance of the Hostel. Students are divided in to groups and allot these duties. As there are no servers the students

will serve the food in a rotating turns. Each student will nearly get one or two duties in a year. Hence the students are happy to share the responsibility as there is drastic change in the mess bill .

❖ **Evidence of Success**

The practice is successfully implemented it inculcated the habit of co – operation and co – ordination. The Students are developing managerial skill which will be very much useful to them. In future to maintain their houses as home ministers. It helps the students to inculcate the habit of dignity of labour The hostel expenditure is minimized. Quality food is being served on subsidized rates. The practice is well appreciated by all the officials of Government and the Universities. The District Collector visited the hostel to study the practice of running the hostel. The Vice-Chancellor of Women’s University and the Vice-Chancellor of S.V. University sent their team of faculty members and students to study the maintenance of the hostel. All the officials appreciated the management of the college for running the hostel in a unique way.

❖ **Problems encountered and resources required**

So far there are no problems are encountered as all the students are voluntarily and willingly doing the work. As the practice minimize the expenditure the students are happily rendering their services. No financial resources are required in this practice. Only man power is required the man power is voluntarily extended by the hostel inmates.

Other best practices follows by the college :

Pidikita Biyyam – Hand full of Rice

- A drum is kept in the college in which students and staff are encouraged to donate a hand full of rice (Pidikita Biyyam) every day. The rice collected is being donated to old age homes and orphanages in the surrounding area once in a month. This practice develops social concern and helping nature among students.

Recycling of Waste Papers :

- The college has tie up with Adithya Enterprises, Chennai for exchange of waste paper for fresh paper. The college has taken up recycling of waste paper in colobaration with I.T.C

Use of 'YOU TUBE' as teaching tool

- As the U.G.C. has banned dissection in Zoology labs, the faculty of Zoology Department are giving practical training to the students by using Youtube Videos, which are very much useful. Not only by the Zoology department, but also most of the departments in the college are also following this practice by using Youtube Videos for giving extra coaching and creating awareness in the recent trends in the their concern subject.

Each one - Teach one

- All the students are encouraged to educate one illiterate under this practice. Students are advised to identify one illiterate person in their surrounding area and train them to read and write. Each student is expected to train atleast one person in a year.

Observation of Plastic Free Day

- In order to enhance environment conceren among the student community, observation of plastic free day is being followed in the college once in a month, Use of plastic bags and polythene items is banned in the campus.

Presentation of Saplings

- Usually in all special occassions it is our custom to present flower bouquets to the invited guests, which are usually being wasted immediately after the function. Hence the college started a unique practice of presenting a sapling in the palce of Bouquet, through which tree plantation is being encouraged. This practice is being appreciated by each and every guest who visiting the institution.
